

Board Meeting		
Thursday, September 21, 2017	12:00PM	Chamber Office – 404 Hwy 80 West
Meeting Called to Order	Adam Bridges, President	
Type of meeting	Board of Directors Regular Meeting	
Facilitator	Adam Bridges	
Note taker	Susan Eiseman	
Attendees	Adam Bridges, Steve Cannavaro, Becca Iwanski, Steve, Larson, James Sullivan, Veronica Voisine, Jabron Webster, Richard Weaver	
Excused	Daniel Cloutier, Maurice Jackson, Marty Jones, Marcus McBride, Whitney Ray	
Staff	Pam Southard, Susan Eiseman, Jane Grismer, Donna Lippens	
Guests		

A. Call to Order

Adam Bridges called the meeting to order at 12:06 PM and noted that we have a few people out but confirmed we have a quorum.

B. Approve Minutes of August Board Meeting

Adam Bridges: May I have a **motion** to approve the August Minutes? Jabron Webster: I **motion** that we approve the August Board of Directors meeting minutes. Veronica Voisine: Second. Adam Bridges: All in favor? (all), All opposed? (none). **Motion** carried.

Adam Bridges: May I have a motion to amend the agenda and go into Executive Session for discussion of Personnel and Contracting? Jabron Webster: I motion that we amend the agenda and go into Executive Session to discuss Personnel and Contracting. Richard Weaver: Second. Adam Bridges: All in favor? (all), All opposed? (none). Motion carried.

12:10 PM Executive Session. Staff excused.

12:25 PM Executive Session concludes. Staff reconvenes.

C. Financials

Adam Bridges: May, June and July. I want to verify what has not as yet been approved. Pam Southard: Can we do a blanket approval. James Sullivan: No. We came out of Executive Session too soon. We need to go back. Adam Bridges: Can I have a **motion** to return to Executive Session? Veronica Voisine: I **motion** that we return to Executive Session. Jaron Webster: Second. Adam Bridges: All in favor? (all), All opposed? (none). **Motion** carried.

12:28 PM Executive Session. Staff excused.

12:42 PM Executive Session concludes. Staff reconvenes.

Adam Bridges: To be placed on the record, the Executive Session discussion has yielded that we will ask Whitney Ray to be Assistant Chair on Finance Committee. And that we will have a Finance Committee Meeting on October 6 to discuss the \$80K and where it has been appropriated. Also, we will finalize what is yet to be approved in the way of monthly financials.

Financials

Profit and Loss – Tourism – August 2017-1st Draft
Profit and Loss – Chamber – August 2017- 1st Draft
Statement of Financial Position – August 2017 – 1st Draft
Statement of Activities – August - 2017 – 1st Draft
Advertising Report – August 2017
Events Evaluation – June - August 2017

Profit and Loss – Tourism – June 2017-2nd Draft
Profit and Loss – Chamber – June 2017- 2nd Draft
Statement of Financial Position – June 2017 – 2nd Draft
Statement of Activities – June - 2017 – 2nd Draft

Let's discuss the 2nd draft of June financials.

P&L Tourism; Income: \$39K, Expenses: \$37K. with a net of \$1847. Veronica Voisine: Is the print advertising high? Pam Southard: Due to Sip and Savor. Adam Bridges: P&L Chamber; Income from membership: \$8295, Total Income: \$20, 447 and Expenses: \$19,813. Net: \$634. Statement of Financial Position; in accounts: \$47,185. Accounts Receivable: \$75,564., Total Net Assets: \$136,071. Becca Iwanski: What is the \$1800.00 security deposit? Adam Bridges: It is the required deposit on this building and will stay there until returned at lease end. Statement of Activities; Chamber Income \$149,617, Tourism Income: \$216,452 and Total \$366,069. Total Expenses: \$361,422 and Net assets as of June 30 \$123,599. Becca Iwanski: Are the bank charges always there? Veronica Voisine: Yes. Becca Iwanski: Miscellaneous is still there. Richard Weaver: Yes, it is still on August as well, I thought we asked to delete that? Adam Bridges: Yes, we did request no more "miscellaneous". Pam Southard: I will speak with Kim. Richard Weaver: We can do that at the 10/6 Finance meeting. Adam Bridges: May I have a **motion** to approve the 2nd Draft of June Financials? Veronica Voisine: I **motion** that we approve the 2nd Draft of June Financials. Steve Larson: Second. Adam Bridges: All in favor? (all), All opposed? (none). **Motion** carried.

D. New Business

1. Business After Hours:

Adam Bridges: The Business after Hours will be Thursday, September 28th at Mellow Mushroom. Pam Southard: They are closing the restaurant for us, should be great.

2. Pooler Fall Festival and Marketplace

Jane Grismer: We will have rides, music, food and vendors from the retail sector. Pam Southard: We think we will have a great crowd. Jame Grismer: We are also having a movie.nSteve Cannavaro: Cost?

Pam Southard: \$200.00 per vendor. Becca Iwanski: Will we make Money and how? Pam Southard: By the vendor fee and by sponsorships.

3. Breakfast with Santa

Pam Southard: Breakfast with Santa is back on for December 9th at the Texas Road House. The owner, Steve is doing all the food for free. We will have some expenses, but not much

4. Placement of Caboose

Pam Southard: Can we table this, Marty is not here. It is not done yet as we have had no help. James Sullivan: You have the money, spend it. Hire someone. Richard Weaver: Call 2 men and a Truck.

5. Unveiling of Caboose

Pam Southard: We will have several dignitaries; Kevin Langston, Attorney General will be there and GDOT. Steve Cannavaro: What about that last permit? Pam Southard: All set, it just took time. I will check on a moving company.

6. Slate of the Board of Directors 2018

Jabron Webster: We have 5 openings; Adam Bridges, Marcus McBride, Falgun Patel, Abby Kruenegel and Nick Theodotou. Pam Southard: our meeting with Falgun Patel was so enlightening, he is all about Pooler. They are all excited about the opportunity to be on the slate. Jabron, you and your committee have done a great job. Becca Iwanski: Where is Marcus working? Adam Bridges: A home based business. Everyone on the slate has a Pooler Business License. May I have a **motion** to approve the 2018 BOD slate? Veronica Voisine: I **motion** to approve the 2018 BOD Slate. Steve Cannavaro: Second. Adam Bridges: All in favor? (all), All opposed? (none). **Motion** carried.

E. Old Business

1. Economic Outlook

Adam Bridges: We had a great turnout – probably 120 pp. It was very informative.

F. Additional Comments

Becca Iwanski: Did we say we would discuss the Speed Networking here? Susan Eiseman: I think it was to be at the Ambassador's meeting

Steve Cannavaro: Too bad about the building we were to move to burning. Pam Southard: I believe it to be still going forward.

Richard Weaver: Are we good with attendance of all Board Members? Adam Bridges: Yes everyone is in good standing according to the By-Laws. Veronica Voisine: I may be out next month.

Adam Bridges: May I have a **motion** to adjourn? Steve Cannavaro: I **motion** to adjourn. Richard Weaver: Second. Adam Bridges: All in favor? (all), All opposed? (none). **Motion** carried.

Meeting adjourned 1:00 PM
Respectfully submitted
Susan Eiseman, Office Manager

